

Voting faculty group

ANALYSIS	
Customers	UW Academic Personnel (faculty) See: REQ2853803, Courtney Drake is customer/requestor.
Application Use	UW Tableau – group part of access management plan for Faculty Dashboard

<p>Membership (Business Definition)</p>	<p>Academic Ranks and Academic Appointment Titles are a data elements in Workday associated with the Academic Appointment data structure.</p> <p>Academic Appointment Start Dates and Academic Appointment Actual End Dates are associated with the start and end of each Academic Appointment.</p> <p>Academic Appointment Identifier Desc indicates whether an appointment is classified as a Primary appointment.</p> <p>Position FTE Pct is the percent of Full Time status an employee has (1-100), totaled over all positions.</p> <p>Within the Academic Appointment Start Date and Academic Appointment Actual End Date, when an Academic Appointment Identifier Desc is classified as Primary:</p> <p>When an employee's Position FTE Pct is greater than 0, Academic Ranks include:</p> <ul style="list-style-type: none"> • Assistant Professor Emeritus • Associate Professor Emeritus • Lecturer Emeritus • Principal Lecturer Emeritus • Professor Emeritus • Research Assistant Professor Emeritus • Research Associate Professor Emeritus • Research Professor Emeritus • Senior Lecturer Emeritus • Professor, Retired • Associate Professor, Retired <p>When an employee's Position FTE Pct is 50 or more, Academic Ranks include:</p> <ul style="list-style-type: none"> • Assistant Professor • Assistant Professor APL WOT • Assistant Professor WOT • Associate Professor • Associate Professor APL WOT • Associate Professor Tenure Track • Associate Professor WOT • Lecturer Full-Time • Principal Lecturer • Professor • Professor APL WOT • Professor Tenure Track • Professor WOT • Research Assistant Professor • Research Associate Professor • Research Professor • ROTC Assistant Professor WOT • ROTC Associate Professor WOT • ROTC Professor WOT • Senior Lecturer Full-time • Senior Lecturer Part-time <p>When an employee's Position FTE Pct is 100 or more, Academic Ranks include:</p> <ul style="list-style-type: none"> • Artist in Residence • Lecturer Full-Time Temporary • Senior Artist in Residence <p>The following Academic Appointment Titles will be excluded, even if they meet the criteria above:</p> <ul style="list-style-type: none"> • Acting Instructor • Affiliate Assistant Professor • Affiliate Associate Professor • Clinical Assistant Professor - Salaried • Clinical Associate Professor - Salaried • Lecturer Part-time • Lecturer Part-time Temporary • Teaching Associate <p>For additional context see Voting Guidelines: https://ap.washington.edu/ahr/policies/voting-guidelines/</p>
<p>Business Process</p>	<p>Employment</p>
<p>System of Record</p>	<p>Workday</p>

Business Domain	Staffing
Subject Area	Human Resources
DESIGN	
Type	Group
Home Group	uw_affiliation (same as most affiliation groups)
Group IDs	uw_affiliation_faculty-voting
Display Name	UW Voting Faculty
Lifecycle Policy (Creation)	Members added via Workday process updates
Lifecycle Policy (Deletion)	Members deleted by Workday process updates

<p>Membership (Direct)</p>	<p>Group uw_affiliation_faculty-voting will have its membership controlled via the groupmaker process certificate.</p> <p>Direct membership of the faculty-voting group will include UW NetIDs of all current academic appointments in select Academic Ranks to include:</p> <p>Within the Academic Appointment Start Date and Academic Appointment Actual End Date, when an Academic Appointment Identifier Desc is classified as Primary:</p> <p>When an employee's Position FTE Pct is greater than 0, Academic Ranks include:</p> <ul style="list-style-type: none"> • Assistant Professor Emeritus • Associate Professor Emeritus • Lecturer Emeritus • Principal Lecturer Emeritus • Professor Emeritus • Research Assistant Professor Emeritus • Research Associate Professor Emeritus • Research Professor Emeritus • Senior Lecturer Emeritus • Professor, Retired • Associate Professor, Retired <p>When an employee's Position FTE Pct is 50 or more, Academic Ranks include:</p> <ul style="list-style-type: none"> • Assistant Professor • Assistant Professor APL WOT • Assistant Professor WOT • Associate Professor • Associate Professor APL WOT • Associate Professor Tenure Track • Associate Professor WOT • Lecturer Full-Time • Principal Lecturer • Professor • Professor APL WOT • Professor Tenure Track • Professor WOT • Research Assistant Professor • Research Associate Professor • Research Professor • ROTC Assistant Professor WOT • ROTC Associate Professor WOT • ROTC Professor WOT • Senior Lecturer Full-time • Senior Lecturer Part-time <p>When an employee's Position FTE Pct is 100 or more, Academic Ranks include:</p> <ul style="list-style-type: none"> • Artist in Residence • Lecturer Full-Time Temporary • Senior Artist in Residence <p>The following Academic Appointment Titles will be excluded, even if they meet the criteria above:</p> <ul style="list-style-type: none"> • Acting Instructor • Affiliate Assistant Professor • Affiliate Associate Professor • Clinical Assistant Professor - Salaried • Clinical Associate Professor - Salaried • Lecturer Part-time • Lecturer Part-time Temporary • Teaching Associate
<p>Membership (Exceptions)</p>	<p>uw_ap_tableau_facultydashboard-viewers will be used to manage exceptions, other people who need access, but aren't faculty. This is manually managed by OPB/EOAA members.</p>
<p>Membership (Grace Period)</p>	<p>N/A</p>

Membership (Opt-in)	N/A
Membership (Opt-out)	N/A
Contact Person	iam-support (uw_affiliation_faculty-voting)
Description	Members of the UW Voting Faculty are updated nightly from the ODS. This group is updated nightly from the ODS. It is available for appropriate business purposes in support of the UW mission. All users are responsible for enforcing the defined access control policy and may not share employee group memberships with unauthorized parties without first obtaining authorization to do so. All users are expected to know and follow the rules related to ethical and appropriate use of UW computing and networking resources. Please contact help@uw.edu for questions about using this group.
More Information	None
Application Settings (Exchange)	Inactive.
Application Settings (Google)	Inactive.
ACCESS CONTROL	
Data Custodian	Margaret Stuart (mjstuart@uw.edu), Assistant Vice Provost for Academic Personnel
Classification	Restricted – same confidentiality impact factors as similar employee affiliation groups (e.g. uw_affiliation_staff-employee). See Classification for Institutional Employee Groups
Access Control Policy	Data custodians grant permission to view the group memberships to all UW employees as well as processes acting on behalf of UW employees. Non-employee access (including students, affiliates, and other third parties) and other exceptions to this policy may be authorized by the custodians on a case-by-case basis, based on establishing a business need and/or an appropriate data sharing agreement.
Membership Viewer Control	uw_employee u_groups_affiliation_employee-read and for this specific business need/integration for Tableau (Application UW NetID: a_tableau)
Sender Control	N/A (not supported yet except via Exchange and Google settings)
IMPLEMENTATION	
Data Source	ODS
Membership (Technical)	Defined as a SQL query on views in the edwpub.s.uw.edu SQL Server, ODS database based on the following SQL call: <pre> With AggregatedFTE As (--cadrake 11/27: Academic Personnel can and do have multiple positions, we want the sum of position FTE values for each worker, not just the position FTE value Select Distinct p.UWNetID ,p.PersonKey ,sum(wp.PositionFTEPct) As PositionFTEPct </pre>

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From ODS.sec.AcademicAppointmentDetail aad
Join ODS.sec.Person p
    on p.PersonKey = aad.PersonKey
Join ODS.sec.WorkerPosition wp
    on wp.PersonKey = aad.PersonKey
Where aad.AcademicAppointmentStartDate < GETDATE()
    and (aad.AcademicAppointmentActualEndDate is null or aad.AcademicAppointmentActualEndDate >
GETDATE())
Group By p.UWNetID
    ,p.PersonKey
)

Select Distinct
    a.UWNetID
From AggregatedFTE a
join ODS.sec.AcademicAppointmentDetail aad
    on a.PersonKey = aad.PersonKey
Where
    aad.AcademicAppointmentIdentifierDesc = 'Primary'
    and (
        (aad.RankName in (
            'Assistant Professor Emeritus'
            , 'Associate Professor Emeritus'
            , 'Lecturer Emeritus'
            , 'Principal Lecturer Emeritus'
            , 'Professor Emeritus'
            , 'Research Assistant Professor Emeritus'
            , 'Research Associate Professor Emeritus'
            , 'Research Professor Emeritus'
            , 'Senior Lecturer Emeritus'
            , 'Professor, Retired'
            , 'Associate Professor, Retired'
        )
            and a.PositionFTEPct > 0
        )
        or
        (aad.RankName in (
            'Assistant Professor'
            , 'Assistant Professor APL WOT'
            , 'Assistant Professor WOT'
            , 'Associate Professor'
            , 'Associate Professor APL WOT'
            , 'Associate Professor Tenure Track'
            , 'Associate Professor WOT'
            , 'Lecturer Full-Time'
            , 'Principal Lecturer'
            , 'Professor'
            , 'Professor APL WOT'
            , 'Professor Tenure Track'
            , 'Professor WOT'
            , 'Research Assistant Professor'
            , 'Research Associate Professor'
            , 'Research Professor'
            , 'ROTC Assistant Professor WOT'
            , 'ROTC Associate Professor WOT'
            , 'ROTC Professor WOT'
            , 'Senior Lecturer Full-time'
            , 'Senior Lecturer Part-time'
        )
            and a.PositionFTEPct >= 50
        )
        or
        (aad.RankName in (
            'Artist in Residence'
            , 'Lecturer Full-Time Temporary'
            , 'Senior Artist in Residence'
        )
            and a.PositionFTEPct >= 100
        )
    )
and aad.AcademicAppointmentTitle not in (

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	<pre> 'Acting Instructor' , 'Affiliate Assistant Professor' , 'Affiliate Associate Professor' , 'Clinical Assistant Professor - Salaried' , 'Clinical Associate Professor - Salaried' , 'Lecturer Part-time' , 'Lecturer Part-time Temporary' , 'Teaching Associate') And aad.AcademicAppointmentStartDate < GETDATE() And (aad.AcademicAppointmentActualEndDate is null or aad.AcademicAppointmentActualEndDate > GETDATE()) </pre>
Provisioning	AcadTrackType_GroupMaker + TegeaGWSGroupUpdater (adds members)
De-Provisioning	AcadTrackType_GroupMaker + TegeaGWSGroupUpdater (removes members)
Monitoring	AcadTrackType_GroupMaker + TegeaGWSGroupUpdater are monitored.
Data Quality Standards	Same as other groups provisioned from HR data in ODS.
Internal Documentation	See AcadTrackType_GroupMaker + TegeaGWSGroupUpdater Internal groups documentation can be found here: Groups Service Automated Group Provisioning Quick Reference
Customer Documentation	(link to UW Affiliation Groups page, once process created & entry on page added)
Communication Plan	Email Courtney Drake & Matt Portwood (re: Tableau access) when available (REQ2853803).
OPERATIONS	
Request Fulfillment	Access requests to view the membership will be fulfilled through UW Connect, including custodian approval records.
Incident Management	TegeaGWSGroupUpdater and staleFileMonitor errors are emailed into UW Connect.